

## Project Coordinator

We are looking for a Project Coordinator who will take ownership of project leadership – step by step, but also be a crucial member securing technical FAT support. We are looking for a generalist who wants to run a project, but also has technical affinity to provide support for FAT activities (preparation and testing).

### Location

Capelle aan den IJssel, Nederland

### What will you do?

- Define goals and identify relevant stakeholders
- Create detailed plan (scope, schedule and resources), define roles & responsibilities, identify and manage risks, establish communication plan and set up tracking and reporting mechanism
- Allocate and manage resources (personnel, equipment and materials) and monitor resource allocation to stay within budget
- Develop and maintain schedule, determine milestones and deadlines and monitor progress against schedule & adjust as needed
- Establish quality standards and requirements, monitor results and implement quality control processes
- Identify and assess risks and monitor & respond to line management and customers
- Facilitate communication between team members and clients, report project status, progress and issues to line management and clients and address conflicts and ensure effective collaboration
- Identify and address project issues and conflicts and implement corrective actions to keep project on track
- Track project performance based on metrics and KPIs and prepare project status reports for management
- Meeting project objectives and perform project review and evaluation
- Ensure comprehensive project documentation during project life cycle and that project-related information is organized and accessible
- Support the setup of our instruments during FAT (Factory Acceptance Test) and SAT (Side Acceptance Test)

### Qualifications

- Bachelor's degree in Technical Project Management or another technical education;
- At least 2 years of experience with Project coordination or Project management and customer exposure (FAT activities);
- Experience with Microsoft Projects is an advantage;
- Good command of the Dutch and English language in word and writing;
- Fulltime available.

**Soft skills**

- Excellent communication, social skills and active listening skills;
- Effective time management skills & attention to details;
- Capacity to work in a team and lead by example;
- Able to solve problems and adapt;
- Manage risks and able to negotiate and resolve conflicts;
- Keep costumers focus and open to continuous learning.

**Description**

Operating in more than 75 countries, Industrial Physics is the world leader in packaging and product integrity testing equipment. We serve our customers from five segments: beverages and canned goods, flexible packaging, inks and coatings, materials testing and product integrity.

Part of Industrial Physics is Eagle Vision. Eagle Vision Systems' industry-leading vision inspection systems are equipped with advanced technology that can revolutionize production lines and laboratories in the food and beverage industry.

Our technology checks the seam, code, label and end cap of the package with premium vision systems powered by advanced technology. Eagle Vision also offers truly unique solutions, such as our Dirty Tray Vision system - a world first that addresses waste reduction for confectionery customers.

**What you can count on**

We offer you an independent and varied position in a fast-growing and ambitious company. A dynamic team with active and committed colleagues. Of course, this includes a competitive salary and excellent employee benefits. We also offer you a temporary contract with the expectation of converting to a permanent contract.

Don't miss the opportunity to join our team. Interested in this position, please send your resume to [jobs-ic@industrialphysics.com](mailto:jobs-ic@industrialphysics.com). Still have questions? Call or email Suzy Meconen and/or Monique Westerduin: 010 79 00 100.