



## Work planner

### Job Description

#### Description

Industrial Physics is a multicultural company with a dynamic and mentally young team. We offer freedom and opportunities for self-expression for our employees. It is a unique opportunity to work with the most modern technology in the world - and to make your personal contribution.

We are looking for a flexible and stress-resistant work planner. Someone who is communicatively strong and can move between various departments within our organization. Furthermore, we are looking for a work planner who has an eye for detail, is eager to learn, is a team player and likes to work in a planned way.

#### Overview of the function

Within Industrial Physics everything is done from A to Z. Products are conceived, designed, produced and sold. The role as a Work Planner focuses on supporting the primary process within the production organization. You are responsible for correctly creating, following up and closing production orders in the ERP package. You do this for many different products that all have their own complexity. You work closely with colleagues in both Almere and Capelle a/d IJssel. Your location is Capelle a/d IJssel. However, you will also be regularly present in Almere.

In addition, you will initiate actions to improve the operation and jump in where necessary, both to support the purchasing department, creating or changing work instructions or solving quality issues.

#### Location:

Capelle ad IJssel & Almere, Nederland

#### What will you do?

- Monitor the process and ensure that the right parts and resources are available
- Run production process effectively and efficiently
- Planning
- Support Purchasing and Logistics (including optimizing inventory)
- Communicate with suppliers and other departments
- Ensure that production orders are created and closed correctly
- Converting bills of materials into production orders
- Assisting with projects
- Processing data in project documents
- Responsible for work instructions, checklists and other documents for production and service
- Recording and reporting of internal disruptions (KPI)
- Project planning at progress of production orders

**Basic qualification**

- Completed MBO 4 education in a technical direction
- At least 3 years of work experience in a similar position within a production environment
- Knowledge of construction, materials and production
- Knowledge of Office, Excel, ERP (experience with EXACT is an advantage)
- Good knowledge of Dutch and English language
- Furthermore, we are looking for someone who can organize well, monitor progress and has a high regard for quality.

Become part of our team! If you are interested in this position, please send your CV to [jobs-ic@industrialphysics.com](mailto:jobs-ic@industrialphysics.com). Do you have any questions? Call or email Monique Westerduin: 010 79 00 100 & [mwesterduin@industrialphysics.com](mailto:mwesterduin@industrialphysics.com).