



Financial Administrator

Description

Industrial Physics is a multicultural company with a dynamic and mentally young team. We offer freedom and opportunities for self-expression for our employees. It is a unique opportunity to work with the most modern technology in the world - and to make your personal contribution.

Within the Industrial Physics group, Industrial Physics Inks & Coatings develops, manufactures and sells instruments for testing, measuring and analyzing inks, coatings and general surface treatments from its location in Capelle ad IJssel. Our brands in this segment include TQC Sheen (coating testing equipment), C&W Specialist Equipment (corrosion and environmental test cabinets) and Fibro (measuring equipment for dynamic surface properties).

Job Overview

To expand our team we are looking for an enthusiastic and driven financial administrative employee for our Finance department. Are you looking for a nice first job after your studies or are you just looking for a next step in your career, please respond!

We are looking for an inquisitive employee who wants to take care of various administrative tasks for our European legal entities from our head office in Capelle a/d IJssel.

Location:

Capelle a/d IJssel, The Netherlands

What are you going to do?

- Debtor management
- Checking and processing incoming invoices
- Booking of daily bank statements
- Preparing and executing payments
- Tax declarations
- Supporting the Financial Manager with monthly reports
- Support with audits (both internal and external audits)

As Finance Administrator, you are part of the Finance team and report to the Finance Manager.

Qualifications:

- MBO level 4 diploma in finance, business administration or accounting
- Several years of experience as a Finance Administrator or in a similar role
- Good knowledge of accounting and bookkeeping procedures
- Experience with an ERP system (Exact Globe is a plus)
- Fluent in Dutch and English (both written and spoken)
- Speaking German is a plus
- Good ability to work under pressure to meet tight deadlines

Furthermore, you are a team player, have good communication and collaboration skills combined with great attention to detail. You are also proactive in your work and have an open-minded personality.



What you can count on

We offer you a varied fulltime position with a rapidly growing and ambitious company. You will work in an informal atmosphere within a dynamic team with active and committed colleagues. Your contract is for a fixed period with a view to permanent employment. Of course we offer you a good salary with the possibility to grow.

Become part of our team! If you are interested in this position, please send your CV to jobs-ic@industrialphysics.com. Do you have any questions? Call or email Suzy Meconen or Monique Westerduin: +31 (0) 10 79 00 100.